



ELIGIBILITY CHECKLIST

PAGE 1 OF 6

Student's Name: _____

Date of Enrollment: _____ Age: _____ Expected Graduation Date: _____

Current Grade: _____ Date of Birth: _____

Current School: _____ Current School District: _____

Previous Year: (1 year back from date of enrollment): _____ to _____ Grade by WIAA Rule: _____

Athletic/Activities meet Definition of Participation during Previous Year: YES NO

School year in which the student began 7th grade: _____

Sport(s) Student Intends to Play: Fall 2025: _____

Winter 2025: _____

Spring 2026: _____

ADs should not make a determination of eligibility until **ALL** components of the AD Checklist & New Student steps have been completed. Items listed within this document are reflective of the WIAA minimum standards and do not include standards specific to the individual school(s) or districts. A District Eligibility Appeal Hearing will not be scheduled until all paperwork is completed and submitted to the District Eligibility Chairperson. **IN ORDER FOR A STUDENT TO BE DECLARED VARSITY ELIGIBLE, THEY MUST BE DETERMINED ELIGIBLE IN ALL OF THE FOLLOWING CATEGORIES BELOW:**

Point of Contact for Family:

Name: _____ Relation to Student: _____

Phone: _____ Email: _____

Athletic Director Contact Information

Name: _____

Phone: _____ Email: _____

Student: _____ has had a review of their WIAA eligibility status for the _____ (date) school year. As of _____ (date), the student has not met/or is in need of additional information in reference to their eligibility.

TO BE ANSWERED BY THE ATHLETIC DIRECTOR

Current Eligibility Status:

- Ineligible for all competitions.
- Ineligible for Varsity competition. May compete at the sub-varsity level.
- Other: _____

MEMBER OF THE SCHOOL

- Yes No **18.6.0** The student is a regular member of the school they represent. Enrolled half-time or more, exclusive of activities.
- Yes No **18.6.3** Home School student resides in the school service area and have a completed contract on file.
- Yes No **18.6.4** Alternative Ed student meets residency and has a completed contract on file.
- Yes No **18.6.5** Private School student meets residency and has a completed contract on file.
- Yes No Does the student meet all the Member School rules?

PERSONAL INFORMATION/SEASON LIMITS

- Yes No **18.4.0** A valid physical examination has been undergone, and the athlete has been approved by a medical authority. It is on file in the Athletic Office and meets the minimum WIAA requirements of 24 months.
- Yes No **18.5.0** The student meets the age limit.
- Yes No **18.15.0** Since entering the 7th grade, has the student repeated a grade?
- Yes No Does the student meet all the Season Limitations rules?

PREVIOUS SEMESTER/TRIMESTER

- Yes No **18.7.0** The student is utilizing Running Start and meets the requirements. Has a completed contract for the entire year on file.
- Yes No **18.8.0** The student is maintaining passing grades in the minimum classes /credits required.
- Yes No **18.8.1** Seniors on track to graduate may enroll in one less than the minimum number of classes/credits.
- Yes No **18.8.4** The student shall have passed the minimum number of classes / credits in the immediately preceding semester / trimester.

Yes No **18.9.0-18.10.0** The student was in regular attendance as a full-time student in the immediately preceding semester / trimester. (“W” is not considered regular attendance)

Yes No Does the student meet all the Previous Semester/Trimester rules?

CURRENT SEMESTER/TRIMESTER

Yes No **18.7.0** The student is utilizing Running Start and meets the requirements. Has a completed contract for the entire year on file.

Yes No **18.8.0** The student is maintaining passing grades in the minimum classes /credits required.

Yes No **18.8.1** Seniors on track to graduate may enroll in one less than the minimum number of classes/credits.

Yes No Does the student meet all the Current Semester/Trimester rules?

RESIDENCE

Yes No **18.11.0** The students’ situation meets the definition of a family unit.

Yes No **18.11.0** The student meets the definition of residence and/or has provided adequate paperwork indicating residence expectations are met.

Yes No Does the student meet all the Residence rules?

TRANSFER

Yes No **18.11.0** The students’ situation meets the definition of a family unit.

Yes No **18.12.0** The transferring student meets one of the transfer requirements.

Yes No **18.12.5** The transferring student has NOT participated on a non-school athletic team within a calendar year from the date of enrollment at the new school (AAU, American Legion, Club USA, USVBA, or any other non-school program) in which one or more of the high school coaches are currently involved **and/or** receiving personal athletic or activities instruction or training, including weight training and conditioning, from a person affiliated with another school to which the student transfers.

Yes No Does the student meet all the Transfer rules?

PARTICIPATION/TRAINING

Yes No **18.27.3A** Has the transferring student participated at the school level or club/community equivalent for 1 year prior to the transfer?

Yes No Does the student meet all the Participation/Training rules?

OTHER CONDITIONS

Yes No **18.12.1** Does the transferring student have any conditions of ineligibility from the PREVIOUS SCHOOL that need to be addressed and/or we are prepared to carry out the conditions of ineligibility?

Yes No **18.27.1** Is there any concern that this transfer is for athletic reasons due to dissatisfaction with the athletic or academic programing at the PREVIOUS SCHOOL?

Rule the student is in violation of:

- Yes No **18.4.0:** Physical Exam
- Yes No **18.5.0:** Age
- Yes No **18.6.0** Regular Member of a School
- Yes No **18.8.0** Scholarship (passing grades in a min. of classes/credits)
- Yes No **18.9.0** Scholarship (previous semester)
- Yes No **18.10.0** Scholarship (regular attendance)
- Yes No **18.11.0** Residence
- Yes No **18.12.0** Transferring Student
- Yes No **18.15.0** Season Limitations
- Yes No **27.0.0** Recruiting
- Yes No **18.26.0** Use of Illegal Substances

Other: _____

19.3.1: The reason for the notice of ineligibility is (explanation):

****In cases where an Athletic Director has questions or concerns regarding a student's eligibility based upon WIAA regulations, a student's eligibility status may be sent to the District Eligibility Committee for review.***

- Yes No **19.3.3:** We understand we have **3** school business days to request an appeal hearing.
- Yes No **19.3.5:** Eligibility Appeal Packet Provided and Explained - Date: _____
- Yes No **19.3.4:** Date paperwork needed to AD in order to schedule hearing: _____
- Eligibility Status Accepted - Date: _____

SIGNATURES

Student's Name (printed): _____

Student's Signature: _____

Date: _____

Parent/Guardian Name (printed): _____

Signature: _____

Date: _____

Athletic Director (printed): _____

Signature: _____

Date: _____

**By typing your signature, you acknowledge all of the above information to be valid and true*