

WIAA // GESA CREDIT UNION

POSTSEASON STANDARD OPERATING PROCEDURES

BASEBALL

MAY 29-30, 2026

3A, 4A - Everett Memorial Stadium (Everett)

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FINAL SITE COACH INFORMATION

CO-TOURNAMENT MANAGERS

[DANI MUNDELL](#) - 206-755-9464

[TOM BURMESTER](#) - 253-219-0693

DEADLINES

- Monday, May 25 - Merchandise pre-orders close at 11:59 pm
- Tuesday, May 26 - Headshots of players due for readerboard display
- Tuesday, May 26 - Pass gate personnel finalized in Final Forms account
- Friday, May 29 - Semifinals
- Saturday, May 30 - Consolation and championships

MERCHANDISE

Customized WIAA State Baseball Apparel can be pre-ordered through [RushTeamApparel](#). Pre-Orders open May 23 at 8:00am, and close May 26 at 11:59pm. Pre-orders will be picked on site. Customized apparel will also be available for purchase onsite throughout the tournament.

READERBOARD

Teams must submit headshots in PNG ("already cut out" - that is with the player trimmed out of the photo with no background) or JPG (PNG preferred). If photos are not "cut out", submit regular headshots (PNG preferred). We will also need logos for teams, team colors to make headshot graphics, etc on the readerboard. Teams need to create a folder within this Google Drive folder labeled with their school name and should upload all headshots, labeled with the athletes "lastname, firstname" as the file title as well as upload any team logos and branding colors, information.

CLEATS

Metal cleats are allowed at Everett Memorial Stadium.

FIELD

Everett Memorial Stadium has a turf field.

GAME TIMES

The first game of the day will begin at 10:00 AM. Each subsequent game will begin 45 minutes after the last out of the previous game or at the scheduled game time, whichever is later. No games will begin earlier than the listed times.

TEAM PARKING

Teams will park in the NORTH parking lot next to the stadium.

TEAM PASS GATE

Each team will enter at the pass gate which is closest to the north parking lot. Each team must enter as one unit. Individuals are not to enter without their other team members.

SPECTATOR PARKING AND ENTRANCE

Fans and additional school personnel may park in the south parking lot for \$10.00 **CARD ONLY** with in/out day of privileges and enter at the main entrance. Additional street parking is available at no charge.

LOCKER ROOMS

Locker rooms are available.

HOME TEAM

The home team will be higher seeded team.

DESIGNATION OF DUGOUT

The home team will occupy the third base dugout.

HONORARY FIRST PITCH:

Each team will select one mom to throw out the honorary first pitch prior to the team introductions. Both moms will throw from the mound to their team player at home plate.

PRE-GAME PRACTICE AREAS

Everett Memorial has a turf football field adjacent to the baseball complex. Teams playing the next game will be allowed to stretch (and other conditioning), play catch and field groundballs on the football field. **No batted flyballs please!** It will be a shared facility. Each team will have half the football field. Contact Dani Mundell at Dmundell2@everettsd.org or call 206-755-9464 for more details.

BATTING PRACTICE AND INFIELD TIMES (REVISED 5/21/2026)

Games 1 & 5 - 10:00 am

<u>Batting Practice</u>	<u>Infield</u>
(H) 7:30 - 8:10 am	9:30 - 9:40 am
(V) 8:20 - 9:00 am	9:40 - 9:50 am

Games 2 & 6 - 1:00 pm

<u>Batting Practice</u>	<u>Infield</u>
(H) 10:30 - 11:10 am	12:30-12:40pm
(V) 11:20 am - 12 pm	12:40-12:50 pm

Games 3 & 7 - 4:00 pm

<u>Batting Practice</u>	<u>Infield</u>
(H) 1:30 - 2:10 pm	3:30-3:40 pm
(V) 2:20 - 3:00 pm	3:40-3:50 pm

Games 4 & 8 - 7:00 pm

Batting Practice

4:30-5:10 pm

5:20-6:00 pm

Infield

6:30-6:40 pm

6:40-6:50 pm

Batting Practice

Each team will be allowed 40 minutes to hit in the two batting cages at Everett Memorial Stadium. If your team decides not to take batting practice at Everett Memorial, please notify Tom Burmester as there might be some adjustment to the batting practice time for your opponent.

Teams will be allowed 40 minutes of batting practice at Everett Memorial Field. (two Batting Cages)

Friday, May 29

7:30 - 8:10 am 4A Game #1, (Home)

8:20 - 9:00 am 4A Game #1, (Visitor)

10:30 - 11:10 am 4A Game #2, (Home)

11:20 - 12:00 pm 4A Game #2, (Visitor)

1:30 - 2:10 pm 3A Game #3, (Home)

2:20 - 3:00 pm 3A Game #3, (Visitor)

4:30 - 5:10 pm 3A, Game #4, (Home)

5:20 - 6:00 pm 3A, Game #4, (Visitor)

Saturday, May 30

7:30 - 8:10 am 4A Game #5, (Home)

8:20 - 9:00 am 4A Game #5, (Visitor)

10:30 - 11:10 am 3A Game #6, (Home)

11:20 - 12:00 pm 3A Game #6, (Visitor)

1:30 - 2:10 pm 4A Game #7, (Home)

2:20 - 3:00 pm 4A Game #7, (Visitor)

4:30 - 5:10 pm 3A, Game #8, (Home)

5:20 - 6:00 pm 3A, Game #8, (Visitor)

Infield practice: Each team will be allowed 10 minutes of pre-game warm-up prior to their game. Infield practice will take place 30 minutes before the scheduled game time. The home team will take infield first. Players and coaches will be introduced immediately after infield practice.

FRIDAY, MAY 29			
4A GAME 13	Home Team 9:35 -9:45 am	Visiting Team 9:45 - 9:55 am	Game Time 10:00 am
4A GAME 14	Home Team 12:35 - 12:45 pm	Visiting Team 12:45-12:55 pm	Game Time 1:00 pm
3A GAME 17	Home Team 3:35 -3:45 pm	Visiting team 3:45 - 3:55 pm	Game Time 4:00 pm
3A GAME 18	Home Team 6:35 - 6:45 pm	Visiting Team 6:45 - 6:55 pm	Game Time 7:00 pm
SATURDAY, MAY 30			
4A GAME 15	Home Team 9:35-9:45 am	Visiting Team 9:45 - 9:55 am	Game Time 10:00 am
3A GAME 19	Home Team 12:35-12:45 pm	Visiting Team 12:45-12:55 pm	Game Time 1:00 pm
4A GAME 16	Home Team 3:35 - 3:45 pm	Visiting Team 3:45-3:55 pm	Game Time 4:00 pm
3A GAME 20	Home Team 6:35 - 6:45 pm	Visiting Team 6:45 - 6:55 pm	Game Time 7:00 pm

TEAM PICTURES

Team pictures will be taken on the field by Northwest Sports Photography 40 minutes prior to each scheduled game on Friday, home team first, followed by the visiting team.

HONORARY FIRST PITCH

Each team will select one mom to throw out the honorary first pitch prior to the team introductions. Both moms will throw from the mound to their team player at home plate.

PLAYER INTRODUCTIONS

Both teams will be introduced with each player and/or coach lining up on their respective baseline and taking one step forward as their name is called. The National Anthem will then be performed while the teams are on the baselines.

GAMES COMMITTEE

The Games Committee will consist of the Co-Tournament Managers, the Head Umpire and the field manager.

TICKETS

Only digital tickets may be purchased ahead of time or on site. Paper tickets will not be available. A small convenience fee will be added to the ticket price. **[PURCHASE TICKETS ONLINE HERE](#)**

Refunds on admission tickets are not provided by the WIAA for postponed or suspended championship events, or for such championship events that are terminated before their normal conclusion for any reason. Tickets shall be honored for admission to a rescheduled or resumed contest.

CONCESSIONS

Full concessions will be offered.

POSTGAME CELEBRATIONS

Spectators will not be allowed onto the field at any time. Teams and their fans will be directed to specific areas in order to alleviate congestion on the concourse.

Team lodging information (motels and rates): Contact Landyn Olson at the Snohomish County Sports Commission at 425-309-2744 or landyn@snocosports.org

Additional Reminders:

- Each school must provide warm-up balls. Game balls will be provided.
- NFHS baseball rules will be followed. The Tournament Manager or umpire in charge will explain any ground rules. Each game will be regulation seven (7) innings. The ten (10) run rule will be in effect.
- WIAA Bound for State Baseball Regulations will be followed.
- The WIAA pitch count rule will be in effect. The tournament manager will provide the official scorebook, scorekeeper and person to officially count pitches. Head coaches must verify after each half inning that the pitch count is correct.
- In order to avoid any conflicts or confusion on the field, home teams should wear their light colored uniforms and the visiting team should wear their dark colored uniforms. It is recommended that all teams have both light and dark colored uniforms available and accessible.
- **A pre-game meeting involving the head coaches from both teams will be held with the tournament manager.**

SPORT-SPECIFIC REGULATIONS

TEAM ROSTERS & PASS GATE LIMIT

- Rosters and team photos must be updated per the [Tournament Registration Instructions](#).
- All players must be in uniform to be admitted to the tournament.
 - 20 Players - Roster/Dugout Limit
 - 3 Coaches
 - 3 Team Staff
 - 1 Bat Boy/Girl
 - 1 Medical Staff
 - 2 School Supervisors
- Pass Gate personnel are restricted to only those individuals and/or teams who have qualified for that event.
- All players must be in uniform to be admitted to the tournament.
- Each team must enter as one unit - individuals are not to enter without their other team members.

MEDICAL AUTHORITY

- The certified athletic trainer on-site will have the authority to make the final decision regarding return to play.
- The [Athletic Trainer/Physician Form](#) must be completed if a school wants to designate one (1) certified athletic trainer or team physician as the person authorized to deal with injuries to your team.
- The athletic trainer/physician form must be signed by a school administrator/athletic director and turned in to the Tournament Manager. That person will have access to the team dugout during the game.

RULES & REGULATIONS

- NFHS Baseball Rules will be followed.
- The Tournament Manager or umpire in charge will explain any ground rules.
- Each coach must deliver the batting order to the umpire on a line-up card.
- One bat boy/girl may be allowed in State events, beginning in the first round, provided they have been approved by the participating school principal and the appropriate approval form has been signed by the parent and submitted to the event manager.
 - The ball boy/girl shall be properly insured and suitably attired.
 - The recommended minimum age for ball boys/girls is grade seven.
- Any coach participating in pre-game or regular game activities must be in the uniform of the school at all times.
 - The coach's uniform is defined in the NFHS baseball rule book.
- Coaching boxes may be occupied by a coach, player, or eligible substitute (one coach in each coaching box).
- The head coach may confer with umpires during the game, pertaining to matters of rules administration.
- Umpires are instructed to permit such conferences when respectfully requested and conducted in a rational, reasonable, and sportsmanlike manner.
- A head coach may protest a misinterpretation or misapplication of a rule before the next pitch is thrown.
- Protest procedures are outlined in the General SOPs.
- The Games Committee will consist of the Tournament Manager, the Head Umpire, the official scorer and may include some additional tournament personnel..
- Decisions of the Games Committee shall be final.

- Re-entry, Designated Hitter and Speed-Up Rules are optional for all league, WIAA District, and State Tournament games.
- Each game will be seven innings unless one of the teams is ahead by ten or more runs after five innings.
- The WIAA ten-run rule will be in effect for the State Championships, beginning with the Opening Round.
- **Pitch Count:**
 - Every legal or illegal pitch thrown from the pitching mound to a batter will count toward the pitching limitation.
 - The Tournament Manager will provide an Official Scorekeeper and the official pitch count recorder.
 - Violations of the Pitch Count Rule are considered in the same manner as a school using an ineligible player.
 - Unless finishing the at-bat, the pitcher becomes ineligible to pitch after the maximum daily limit is reached.
 - Pitch Count Rule:
 - **# PITCHES REQUIRED REST**
 - 76 - 105 3 calendar days
 - 51 - 75 2 calendar days
 - 31 - 50 1 calendar day
 - 1 - 30 0 days
- The selection of tournament umpires shall be the joint responsibility of the WIAA and the WOA.
 - Three umpires will be assigned for all tournament games in all classifications.
 - Umpires will be assigned to work each game of a double- or triple-header.
 - In this case, the umpires will switch positions (plate-base) for each game.
 - The Umpire-in-Chief, in consultation with the tournament manager, will make the assignments.

TOURNAMENT FORMAT

- Allocations in baseball are made to the WIAA Districts.
- In all classifications, one team will advance from each of the quarterfinal sites for semifinals.
 - Pairings will be determined by the WIAA baseball seeding committees.

SELECTION OF HOME TEAM & DUGOUT ASSIGNMENT

- **Opening Round (3A = Round of 20; 4A, 2A, 1A = Round of 16; 2B, 1B = Round of 12):**
 - In each team's Opening Round game, the higher seeded team will be the home team on the bottom of the tournament bracket and will occupy the third base dugout.
- **All Subsequent Rounds:**
 - The higher seeded team will be the home team and will occupy the third base dugout.

SITE REGULATIONS

- Each site will determine if practice is allowed on the tournament playing field prior to the start of the tournament.
 - Any expenses involved will be paid by the school(s) using the facility.
- For the quarterfinal game, the winner of game two will remain in its dugout and the winner of game one will occupy the other dugout.

SCHEDULE

- Determining game times for first round baseball:
 - The teams that travel the farthest distance from the first round site will be scheduled to play the 1 pm game.
 - If travel distance for all teams is equal, then the game involving the highest seeded team will be scheduled to play the 10 am game.

- Upon mutual agreement of the coaches, the umpires, and the Tournament Manager, game times may be changed due to weather or other conditions.
- Each team will have 30 minutes of batting practice at a site selected by the Tournament Manager, if possible, preferably at a neutral field.
- Each team will be allowed 10 minutes of infield prior to the game, starting with the home team.
- The first game will begin according to the scheduled time.
- Each subsequent game will begin 45 minutes after the final out of the previous game or at the scheduled game time, whichever is later.
- No games will begin earlier than the listed times.
- Yearly rotation:
 - When two classifications of schools play their semifinals, consolation, and championship games at the same site, the smaller classification will play the later game times during the school years ending with an even number, and the larger classification will play the later game times during the school years ending with an odd number.
- When necessary to postpone any tournament game, it shall be the responsibility of the Tournament Manager to reschedule according to WIAA policy. (Refer to Inclement Weather Policy in General Tournament Regulations.)

GAME BALL

The Baden Perfection Pro baseball shall be used during all regional and state championship contests.

AWARDS

The team trophy presentation will be at the conclusion of the consolation and championship games.

2025-26 GENERAL SOPS

ALLOCATIONS

Postseason berths are allocated to WIAA Districts based on the total number of schools offering the sport in that classification/gender. Additional information can be found on the WIAA's [Tournament Berths](#) page.

QUALIFYING TOURNAMENTS/EVENTS

Qualifying events must conclude by the Saturday before the WIAA State Tournament begins.

STATE TOURNAMENT TICKETS

The WIAA partners with GoFan to offer digital ticketing. Fans are encouraged to buy tickets online in advance but can also purchase digital tickets onsite. Limited paper tickets will be available at most sites on event day.

- The Tacoma Dome, Yakima Valley SunDome, and Spokane Arena manage their own tickets. Venue-imposed fees apply.
- Visit the WIAA's [State Tournament Tickets](#) page for detailed ticket information.
- Service fees apply to all tickets

TOURNAMENT PROGRAMS

Programs are offered exclusively online, via each sport's Tournament Central page. Programs will no longer be printed and sold physically on-site. Programs are expected to be available online roughly 48 hours before the State Tournament, and can also be accessed directly through [Issuu](#).

ALL-TOURNAMENT TEAMS

The WIAA does not select/announce an 'All-Star' or 'All-Tournament' team. If one is announced and publicized, it is not organized by the WIAA.

INSURANCE

Leagues, WIAA Districts, and the WIAA maintain General Liability for their respective tournaments. The WIAA also provides catastrophic insurance for its postseason events. All other coverage, including accident insurance, is the responsibility of participating schools and/or individuals.

GAMES COMMITTEE

Tournament Managers will appoint a Games Committee available onsite or by phone for all postseason qualifying and State events. Full details regarding the members and duties of the Games Committee can be found in Rule 22.0.0 of the [WIAA Handbook](#).

PROTESTS

All WIAA State Tournaments will follow the Protest Process outlined in Rule 29.0.0 of the [WIAA Handbook](#). Please visit the [Postseason Protest Procedures](#) resource page for general and sport-specific guidelines.

INCLEMENT WEATHER: TEAMS/INDIVIDUALS UNABLE TO ARRIVE FOR A STATE EVENT

Teams and individuals qualifying for State Events should have their participation rights protected, while participants must also understand these events follow specific facility, officiating, and operational restrictions. For safety reasons, uncontrollable weather may require delaying, postponing, or canceling a contest or tournament, though the goal is to accommodate teams/individuals by rescheduling. Detailed information regarding the WIAA's Inclement Weather Policy and procedures for postponement or rescheduling can be found in Rule 25.4.0 of the [WIAA Handbook](#).

Thunder & Lighting:

- If thunder is heard or lightning is seen, play is suspended for at least 30 minutes and people are immediately moved to a designated safe location.
- After suspension, wait at least 30 minutes after the last thunder or lightning before resuming play. Any new thunder or lightning resets the clock to another 30 minutes.

TEAM CEREMONIES

Except for postgame awards, team ceremonies before or after contests must occur in the locker room or on the sideline to avoid delaying the contest or affecting other teams.

UTILIZING STUDENTS FOR SUPPORT POSITIONS AT ATHLETIC EVENTS

Students younger than high school age may only hold support positions at WIAA State Championships if the parent signs the Underage Worker Form on the [Tournament Registration Page](#) and assumes all risk.

SUPERVISORY PERSONNEL

Participating schools must register a Supervisory Staff member on their [Pass Gate](#) with the following expectations:

- Upon arrival, Supervisor will check in with Event Staff at the Pass Gate and receive a WIAA-issued 'Supervisor' pass to be worn for easy identification during their team's contests.
- Supervisor will monitor fan and student behavior for their crowd as outlined in the WIAA's [Fan Expectations](#) and assist the facility security staff or Event Staff when necessary.

FAN/SPECTATOR EXPECTATIONS

- The WIAA supports social justice, racial equity, and sportsmanship. Derogatory cheers, slurs, and hateful comments about identity (race, ethnicity, gender, disability, religion) are prohibited. Tournament Managers and event staff may remove offenders. Witnesses can report incidents using the WIAA's [Discrimination & Harassment Reporting Form](#).
- Schools are encouraged to share the WIAA's [Fan Expectations](#) with their communities and students prior to attending State Events for policies regarding cheers, signs, artificial noisemakers, mascots, face painting, continuous standing, clean-up, drones and more.

PEP BAND EXPECTATIONS

Restrict playing to timeouts, between periods, pre and postgame or other dead ball situations, and maintain appropriate fan behavior as outlined in the WIAA's [Fan Expectations](#).

CHEERLEADER EXPECTATIONS

Use only school district-approved cheers at appropriate times, direct cheers/chants only toward their school's team, and maintain appropriate fan behavior as outlined in the WIAA's [Fan Expectations](#).

TEAM ARRANGEMENTS

- **LODGING:** Participating teams are responsible for their own lodging and must provide supervision for all school representatives at their place of lodging.
- **LOCKER ROOMS:** Teams must be supervised by school personnel while in their assigned locker room.
 - Participants are responsible for leaving locker rooms in undamaged condition.
 - Tournament Management is not responsible for lost or stolen items.
- **PHYSICIANS/TRAINERS:** Teams interested in supplying their own physician/trainer must complete the [School Athletic Trainer/Physician Form](#) and return it to the Tournament Manager.

RETURN TO PLAY AUTHORIZATION

Athletes removed from participation and attended to by a physician cannot re-enter competition until authorized by the physician who made the original decision.

STATE TOURNAMENT IDENTIFICATION AND MERCHANDISE

The WIAA has registered the WIAA logo and identification term, "State High School Championships," with the Secretary of State, establishing the ownership of events through legal action and WIAA Executive Board policies.

- The WIAA has licensed [Rush Team Apparel](#) to print, sell, and/or distribute WIAA-registered merchandise. Schools are encouraged to contact the [WIAA Staff](#) for information regarding that partnership.
- Only official, pre-approved merchandise will be sold on-site before, during, or after the event.
- Schools interested in producing merchandise using any of the approved phrases listed above must do one of the following:
 1. Contact the [WIAA Staff](#) to procure merchandise through [Rush Team Apparel](#), or,
 2. Remit a percentage of the gross revenue of merchandise sold to the WIAA. The percentage will be agreed upon by the school and the WIAA.

- Permission to distribute items onsite at a State Event must be approved by the WIAA Staff.

SPONSORSHIP/VENDOR PRESENCE

Advertising or recognition of non-school organizations/products is limited to WIAA-approved sponsors. Political displays and/or solicitation are prohibited.

